

Rental Application

Personal Information:		Initial if over 18: _____	
Name of Applicant		Cell Phone #	Social Security #
Current Address		Email Address	
Emergency Contact	Phone #	Address	
Landlord History:			
Current Landlord		Landlord Address	Landlord Phone #
Previous Address		Dates of Occupancy From	To
Previous Landlord		Landlord Address	Landlord Phone #
Professional Information:	Guarantor Required: Yes or No	Please attach copies of 2 recent pay stubs to application	
Current Employer	Address	Phone Number	
Occupation	Type of Business	Yearly Salary	Length of Employment
Former Employer	Length of employment	Manager	Phone Number
Student Information:	Guarantor Required: Yes or No	(All students require acceptable guarantor)	
Name of School	Address	Registrar phone #	
Program Enrolled In	Year of Graduation		
Guarantor Name:	Email Address:	Phone:	
Credit Information: I understand and agree to allow Boston Prime Realty and the Landlord to check my credit report with All Credit Bureaus.			
Bank Reference	City/State	Contact Phone #	
Credit Card Reference	City/State	Contact Phone #	
Credit bureaus require a date of birth be provided when requesting credit information. Please provide your date of birth _____.			

Address of Apartment applying for: Unit # _____ Date of Occupancy: _____ Rent Begins: _____ Term of Lease (months): _____ From (Date): _____ To (Date) _____ # of Pets _____

Names of Co-tenants (Occupancy limited to named tenants ONLY) Names/Ages of minor children ARE YOU A CONVICTED FELON? (Y/N) _____ if yes submit detail of conviction(s).

Base rent and other monthly charges are due and payable on the first day of each month. Pursuant to Massachusetts Law, the Lessor shall not make any inquiry concerning race, religious creed, national origin, sex, sexual orientation, age (except if a minor), ancestry or marital status of the applicant, or concerning the fact that the applicant is a veteran or a member of the armed forces or is handicapped. The applicant authorizes Boston Prime Realty and or the Lessor of the property in question to obtain or cause to be prepared a consumer credit report, eviction history report and arrest report relating to the applicant. The Lessor is not responsible for the loss of personal belongings caused by fire, theft, smoke, water or otherwise, unless caused by their own negligence. The undersigned warrants and represents that all statements herein are true and agrees to execute upon presentation of a Standard Fixed-Term Lease or Tenancy at Will agreement in the usual form, a copy of which the applicant has received or has had the occasion to examine, which lease or agreement may be terminated by the Lessor if any statements herein are not true. Deposit is to be applied as shown above, or applied to actual damages sustained by the Lessor. The application and deposit are taken subject to previous applications. The renting agent is an independent contractor and has no authority to make any representation concerning the premises; the renting agent is only authorized to show the apartment for rent and assist in the screening of rental applicants. The rental agent has no final say in the acceptance of any applicants. All deposits once collected are transferred to the Lessor and any and all refunds pertaining to last, security or key deposit should be obtained from the Lessor. Deposits will be refunded if application is not accepted. Deposits will not be refunded if the application is accepted.

Signature of Applicant: _____ Date: _____

EQUAL HOUSING OPPURTUNTY Owner\Agent _____

Payment	Amount Due
Monthly Rent	
First Month Rent	
Last Month Rent	
Security / Cleaning	
Rental Fee	
Credit Check Fee	
Key	

Please fill the application out as completely as possible and return it to asap.

For credit info just fill in the name of any credit card you have (no numbers needed).

I will send you a link to access your credit report.

The credit reporting company charges you \$15.00 to allow me access.

Co-signer requirement is based on credit score, income, employment, bank savings.

I will also need confirmation of employment and/or school enrollment (whichever is applicable).
Paycheck stubs and school acceptance letter etc. or email is OK.

I will need a copy of your driver's license or passport and a current bank statement (balance only).

If you are an international student or worker, I need the documents that accompany that status, I20, J1 etc.

I require a deposit payment of one month's rent to hold the room which will be applied to your last month's rent.

This whole process other than getting the co-signer form back to me takes a day or two maximum.

Total deposits required are normally three months' rent.

First month's rent, last month's rent (applied from hold room deposit) and refundable cleaning deposit.

If after acceptance for tenancy the applicant fails to sign a lease and/or take occupancy. A fee of one month's rent will be retained for re-marketing costs.

We accept PayPal, Square, Venmo, credit/debit cards, checks, money orders or cash (there is a small transaction fee for some services).

If you have any questions, feel free to call me or text me.

My contact info:
Mobile# 310-903-9644
Office# 617-738-8500
Fax# 617-738-5757

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